



**Teaching Learning and Community Committee held on
Monday 01 October 2018 at 4.30pm**

Present

Rosemary Jones	Chair	Vice Chair of Governors
Boo Edleston		Head Teacher
Jo Hillman		Parent Governor
Keeley Shand		Parent Governor
Kay Morrell		Staff Governor

In Attendance:

Ruth Hadfield	Deputy Headteacher
Lorna Jones	Minute Taker
Lesley Wrenshall	Senco

1. Apologies - Julie Angus

2. Minutes of the last meeting held on 09 July 2018

Agreed as a true record.

3. Matters Arising

Parents Privacy Notices were sent out to all Governors as actioned. Governors Privacy Notices sent out to all Governors.

4. Terms of Reference

The committee discussed the terms of reference and agreed the contents for the next academic year.

5. Safeguarding

- Safeguarding Audit Report - RJ and LW met recently to discuss the Safeguarding Audit submitted to the LA in the summer. Unfortunately, the school does not retain a copy as it is on-line. This year's audit is on-going. LW confirmed that there had been little change in activity from the previous year. BE stated that six children had moved to PTPS, but, not as many but more complex cases.
- CPOMs Report - circulated prior to the meeting. The report covers September 2017 to 31 August 2018. BE talked through the report and the figures stating that the number of incidents related to children being in more than one category. The report is similar to the year before. More children are being involved with Common Assessment Framework (CAF) and family support workers, this is very time consuming and BE felt that Governors needed to be aware of the time it involves.

6. Special Needs Report – update

RJ welcomed LW to the meeting. LW stated that the LA were Ofsted inspected last year on Special Needs. There were areas for development highlighted. Therefore the LA had

re-introduced SEN audits led by SENCOs looking at the paperwork, toolkit, policies and procedures, training for staff and Ofsted report for each school. Pear Tree Primary School's audit was undertaken by Jill Josephs from Brine Leas High School. LW had received the report yesterday and would circulate it to governors.

RJ stated that LW does an excellent job and the school is very lucky to have a very experienced SENCO. LW stated that it's very time consuming filling in all the paperwork for the children, this leaves less time to spend with the child. To help balance this out DH is taking on a half day per month to help with the paperwork and secretarial based activities.

LW updated the committee on the number of children:

- a) Had EHCP approved
- b) Pending EHCPs
- c) Offsite facilities for one pupil

BE talked about another issue that is of concern. There is poor communication between Health and Education. The multi-agency working together is not working. Parents are told that by Health that schools should be putting in place various interventions, but that's not under the remit of the school and it's causing concern for parents and schools. BE has written a letter to a social care team leader stating concerns.

RJ stated that the Governors support the Headteacher in whatever action they feel they need to take to rectify the issues.

Action

- **The SEN Report to be e-mail to Governors**
- **To ask the Full Governing Board to approve the extra admin time**

7. Pupil Premium Report 2017 – 2018

The Pupil Premium Report had been circulated with the agenda. BE talked the committee through the report stating:-

- Schools receive additional funding for children in specific groups
- The schools decide how the PP is spent but the funding should be used to support the inclusion, progress and attachment
- The schools are required to publish, on their website, the funding received and how the money is being used
- Pear Tree Primary School uses the grant to raise the attainment and progress of pupils eligible, it is used for both academic, social and enrichment opportunities
- School Context
- Barriers to learning
- Key areas for development
- Priorities
- Strategies and provision
- Finance

- Impact

BE stated that this academic year's PP funding will be used in similar ways to help the children achieve their potential.

8. PiPs Update on progress

A brief update was given to the committee. Number of children registered has dropped but, when the Reception children have settled in they may register. Registration fee of £5 per child has been introduced for Reception children. There has been an increase in the cost of 50p per afternoon session. The club is busy in a morning but not as busy for the afternoon sessions. BE stated that this was because of the high number of school staff clubs that are being held on Tuesdays and Thursdays.

A survey was sent out to parents, the result of the survey shows that the children are happy and enjoy doing different things and the school is meeting the children's needs, parents stated they would like the club to stay open until 6.30pm instead of 6.00pm. There were a number of child minders in the area that have the children until 6.30. The question was asked about children coming into the after school group when the school clubs had finished ie 4.15pm until 6.00pm.

BE informed the committee that when the extension is built there will be the facility to hold a parent and toddler group on a morning. There are a lot of parents with toddlers on the estate. JH and KS stated that Thursday morning would be better as there are no mums and tots groups held in the area then.

9. Quality of Learning/Curriculum/Standards of Teaching, Learning Outcomes

Report on

Sports Premium Funding Impact Statement by Lucy Newman - this statement was circulated with the Agenda.

- No final figure through for the funding as yet for year 2018/19
- Schools have to spend the sport funding on improving their provision of PE and sport, but have the freedom to choose how they do this
- The funding received last year paid for a large range of sports activities to encourage all children to take part

The funding covered the following activities

- North West Coaching
- Crewe and Nantwich Football
- Head into the Wild
- Transport

With the funding the school was able to buy new equipment and cover transport costs of completing in competitions.

Computing Curriculum Review 2017-18 by Lucy Newman . this review was circulated with the agenda. LN took on the role of computing lead in September 2017.

The computing curriculum (Barefoot) package enables teachers to ensure full coverage of the curriculum was being taught and gave staff a structure to follow.

In the academic year 2017/18 the school made a huge investment into the infrastructure of IT across the school.

- A new server was purchased and the internet connection was moved to a system managed by Brine Leas High school
- A set of class laptops were purchased to be used alongside class set of Ipads
- The school phone system was replaced
- Replaced five projectors
- Moved from Apple based laptops to Microsoft

In the year ahead we hope to purchase two additional projectors, one for the hall extension and one for the library. If budget allows we would also like to purchase an additional laptop that can permanently support the hall IT usage.

RJ expressed the committee's thanks for the sports statement and Computing review by LN

Presentation on Maths – Ruth Hadfield

RH talked through the presentation to the committee with the following headlines:

- KS1 Official summary data 2018
- Y2 2018/19 predictions based on baseline
- KS2 Official data summary 2018
- National comparison :
 - School 106.6 +2.6
 - National 104
- Y6 2018/19 predictions based on baseline
- Pupil Premium data
- Training for staff

Next Steps:

- To continue to promote and engage all children from Y2-Y6 with Times Table Rockstars
- To bring back Doodle Maths for EYFS and Y1
- Establish Do Nows 10 minutes of arithmetic at the start of each lesson
- Continue using White Rose as a planning tool
- Continue using practical maths resources in maths lessons eg numicon
- Embed the new no marking policy in all lessons
- Hadfield 10
 - working on basic skills + - x .
 - times tables
 - arithmetic paper A
 - small group work

Year 6 as a class need additional support. Children given extra support and are taught in smaller groups (10) at a time. Questions were asked by the committee on:

- PP data
- Support for other years

RJ thanked RH for the presentation.

10. **Policies**

The following policies were reviewed by the committee and approved.

- Child Protection & Safeguarding Policy . signed by RJ
- Chargings and Lettings Policy . signed by RJ
- Care and Supervision . signed by JH
- Marking Policy . this is a new policy and was signed by RJ
- Health & Safety . to be signed by Health & Safety Governor
- Lockdown Procedure - approved
- Forest School

The Sex & Relationship Policy has not been renewed. This is due to the health education and relationships (and sex) education strands of the PSHE which is out for consultation until 07 November 2018.

E-Safety Policy was tabled at the meeting. RJ stated that they would take the policy away to read more fully. The Cheshire East E-safety policy was no longer on the CE website and the policy needed to reflect this.

11. **Ofsted / DfE, LA Updates**

Ofsted . no update

DfE . no update

LA - no update

12. **Any Other Business**

RJ stated that when the building work starts, on the hall extension, there will be limited parking on site and they were concerned about parking when visiting the school.

BE informed the committee that the pub across the road had agreed that cars can be parked on their site only for dropping off and picking up only and must park at the rear of the car park. The pub will be closed for two weeks for refurbishment from 12 November 2018.

13. **Date and Time of the Next Meeting**

Monday 26 November 2018 at 4.30pm

Agenda items for 26 November 2018

- Draft Safeguarding Report to Full Governing Board February 2019

- E-Safety Policy comments received
- Update on Sports Premium Funding
- Update on IT provision

Dates for the academic Year 2018/19 – Monday's at 4.30pm

28 January 2019

- Presentations on .
 - English
 - French
 - Art/Music

18 March 2019

13 May 2019

Agenda items

- Presentations on
 - Science . STEAM Week
 - History
 - Geography