



**Teaching Learning and Community Committee held on
Monday 09 July 2018 at 4.30pm**

Present

Rosemary Jones	Chair	Vice Chair of Governors
Boo Edleston		Head Teacher
Jo Hillman		Parent Governor
Keeley Shand		Parent Governor
Kay Morrell		Staff Governor

In Attendance:

Ruth Hadfield	Deputy Headteacher
Lorna Jones	Minute Taker

1. Apologies - no apologies

2. Minutes of the last meeting held on 14 May 2018

Agreed as a true record except that the following was omitted from the minutes,
children have more involvement in River Family ie sports dayq

3. Matters Arising

- CIF Bid . The building tenders has been received and opened, all above budget. Two builders have been asked to produce a revised tender within the funding available, to be opened by the end of term. The PTA to be involved and hopefully, parents, in raising funds for sliding doors.
- Sex and Relationship Policy is under review and an agenda item for next meeting

Action

Sex and Relationship Policy to be an agenda item for 01 October 2018 meeting

4. Review of Agenda Items and Meeting Dates for 2018/19

At the Full Governing Board meeting held on Monday 25 June 2018 discussion took place around the number of subcommittee meetings held per year. It was felt that meetings could be reduced and agenda items clarified for each committee. The agenda for the Teaching, Learning and Community committee has some of the same agenda items as the Strategic Development Committee ie Safeguarding, Pupil Premium. The Strategic Development Committee discusses the finance side of these items. It was agreed that the Strategic Development Committees agenda has Finance put in front of these agenda items. The FGB agreed with RJ that the Teaching, Learning and Community Committee needed to meet 5 times each year in order to cover the Terms of Reference. Two dates need to be changed to prevent clashes with other scheduled meetings. SEE LATER IN MINUTES

Action

To agree the meeting dates for the next academic year 2018/19

5. Safeguarding

- Safeguarding Report - the audit report has been completed. RJ to liaise with LW
- Meeting to discuss E-Safety Policy . to look at a secondary policy on e-safety and an agenda item for 01 October 2018.
- CPOMs Report . this report comes under Safeguarding. A summary will be available at the next meeting

Action

E-Safety Policy - an agenda item for 01 October 2018 meeting

Action

CPOMS Report to be an Agenda item at next meeting. RJ to liaise with Lesley Wrenshall regarding the Safeguarding Audit Report

6. Special Needs Report - update

No update

7. Pupil Premium Report – update

No update

8. PiPs Update on progress

The report was circulated showing the numbers of children registered, the income and expenditure and the monthly breakdown of profit. The total profit so far is £19,417 against a prediction of £8,000. The profit for the end of June is £21,500. Credit to JN, KT, SH and all the PiPs staff for their hard work. BE stated that, from September, there will be a slight increase in costs, 50p per afternoon session, due to the rise in food costs. Good feedback from parent survey, only suggestions is to be open until 6.30pm instead of 6.00pm and could children do homework. Registration fee is under review for pupils starting Reception in September 2018.

9. GDPR Audit – Outcome and Progress

The Data Protection Action Plan was circulated to the committee. The plan gave a good grounding of where the school is regarding implementation of GDPR.

It was felt that GDPR no longer be an agenda item for this committee and to refer it back to the Strategic Development Committee.

All Governors have been sent the e-module link to undertake the GDPR training.

10. Quality of Learning/Curriculum/Standards of Teaching, Learning Outcomes

RH circulated the Humanities report to the committee. Following on from the school's Ofsted visit in May 2017 one of the next steps for the school was identified as:- The leadership of subjects other than English and Maths is improved, so that all areas are well planned and pupils' progress is monitored and assessed.

Next Steps:-

- Moderate judgements with staff and with other schools more regularly

- Take out exceeding judgement as this is harder to assess as there are no judgements for this in the national curriculum
- Introduce our curriculum pledge to be our best selves from September 2018

Attached with the report was a copy of subject leadership responsibility. The curriculum has been broken into four broad areas: STEM, knowledge and understanding of the world, personal development, behaviour and well-being plus additional areas like assessment that need a leader too. Each subject is led by a teacher with some subjects have a TA shadowing.

From September, the school will no longer be having a learning journal from Y1 to Y6. It has been decided to teach history/geography and record learning in a humanities book, but there will still be a creative learning journal. At the end of year each child will have created a learning journal full of memories of difficult but fun challenges. They will receive a badge to celebrate, so that at the end of their school primary life they will have seven badges.

Circulated with the report was a copy of the Subject Leadership Responsibility for 2017/18, the curriculum assessment (a copy of Year 1 on history) and the Subjects Leaders Termly Attainment Summary for the whole school. The Curriculum Pledge was circulated to the committee. Each year groups are encouraged to attempt different things ie Year 3 . to fly a kite, recite a poem, Year 1 . make a den, go pond-dipping, Year 5 . learn first aid skills, cook on a fire. This pledge is to encourage children to learn life skills, get mucky and engage with nature.

Questions were asked about the pledge, monitoring the children and helping them to succeed. RH stated that children would be encouraged to complete each activity. The pledge would be trailed for a term with a review at half term.

RH had brought some learning journals to the meeting for Governor to look at.

RJ thanked RH for the report.

11. Policies

There are no policies to be reviewed.

12. Ofsted / DfE, LA Updates

Ofsted . no update

DfE . no update

SIP update . Next visit to the school on Wednesday 18 July 2018.

13. Any Other Business

A question was asked about the privacy notice that all Governors had received, it was meant for staff. BE stated that the parents privacy notice would be sent to Governors.

Action

LJ to send out parents privacy notice to all Governors

14. Date and Time of the Next Meeting

Monday 01 October 2018 at 4.30pm

Agenda items

- E-safety Policy
- Curriculum report
- CEPOMs Report
- Presentations on
 - Sport
 - Computing
 - Maths

Dates for the academic Year 2018/19 – Monday's at 4.30pm

26 November 2018

28 January 2019

Agenda items

- Presentations on .
 - English
 - French
 - Art/Music

18 March 2019

13 May 2019

Agenda items

- Presentations on
 - Science . STEAM Week
 - History
 - Geography