



**Teaching Learning and Community Committee held on  
Monday 14 May 2018 at 4.30pm**

**Present**

Rosemary Jones	Chair	Vice Chair of Governors
Boo Edleston		Head Teacher
Jo Hillman		Parent Governor
Keeley Shand		Parent Governor
Kay Morrell		Staff Governor
Ruth Hadfield		Deputy Headteacher
Lorna Jones		Minute Taker

**In Attendance:** Delia Hak for Agenda item 9 - GDPR

RJ welcomed DH to the meeting and asked that DH start the meeting with item 9 .  
GDPR.

1. **Apologies** - no apologies

2. **Minutes of the last meeting held on 26 March 2018**

Agreed as a true record

3. **Matters Arising**

- Safeguarding Panel . meeting date

BE had e-mailed Andrea Sanders twice but had received no reply.

**Action**

**An agenda item for next meeting**

- Committee questions re:
  - External storage of data . The school has a new backup server which will back up whatever is needed. The response was to
  - E-mail addresses for Governors
    - All Governors now have a new e-mail address and are compliant with the GDPR regulations

After the last meeting BE e-mailed our IT support and had received an e-mail back with the answers to the questions asked which was sent out to all Governors.

- To prepare a parents occupation audit at next parents evening . for the next parents evening

- STEAM Week Music Report . The report had been returned with comments about the day from KM. JH had made amendments to the report and had gone out to members of the committee
- Historical on line learning books - BE had asked LN about access to the online learning books and they are still accessible

#### 4. CIF Bid

BE took the committee to the hall to give a visual guide to the extension plans. The architect was visiting the school this morning ready to go out to tender. Planning permission was granted last year. BE showed the committee where the extension would come out to, how many car parking spaces would be lost and the proposed extra parking. There would be bi-fold doors so that the hall could be divided for different uses. A 5% retention is held back until May 2019. The proposed start date would likely be October, during school time, and would last for around five months. A dividing wall would be built just inside the hall boundary to enable the building work to continue. Included in the plan was a disabled toilet and changing facilities. The funding of £210,000 for the build will be released this month. There have been things that have not been able to be included ie a mezzanine level, due to funding.

Questions were asked about the kitchen door which had been highlighted previously as a safeguarding issue. The door would be screened with the extension from sight and, if felt, could be further secured by a fence.

BE informed the committee that £233,426 had been given to replace the windows and doors at the back of the school, it was considered that the front did need to be replaced, and the hall windows and doors. The windows and doors will be replaced during the summer break. BE showed the model of what the windows would be like, grey metal frames with wood on the inside.

#### 5. Safeguarding

No update. The end of year CEPOMs results will be ready for the next meeting.

##### **Action**

**Report to be presented at next meeting**

#### 6. Special Needs Report

Half Termly Report was circulated to the committee. BE stated that LW is in school one day each week and KM is the lead on emotional needs and wellbeing and is supporting day to day SENCO tasks now. She meets with LW one afternoon a fortnight. Some SEN actions this term:

- Termly Star meeting
- Review meeting measuring impact of interventions

- Introduction of new SENs plans . to be fully embedded by the end of the year
- Introduction of First Concerns approach and recording keeping for teacher and parental concerns
- Speech and Language referrals . a number of children have poor speech - this would appear to be an upward trend
- IDL Reading and Spelling Intervention in place across KS2
- 123 magic parenting course . this is proving very helpful . parents are now asking to join courses that we are hosting
- Educational Psychologist - have breached on all consultations time frames as they are not fully staffed at present
- Introduction of Zippy's friends programme to support friendship skills
- Dyslexia Screening

The outcome of a recent inspection, in March 2018, of services across Cheshire East for children and young people with special educational needs and disabilities (SEND) has been published. BE informed the committee that Lodgefields site, in Crewe, was going out to tender to build a school for specialist need pupils with emotional and social difficulties.

#### **7. Pupil Premium Report**

Included in the SEN Termly report.

#### **8. PiPs Update**

The report was circulated showing the numbers of children registered 94 up 13 from last term, the income and expenditure. At present the profit for the year is forecast for £15,000 against a prediction of £8,000. The club is doing very well; there are 7 staff employed and one casual, all paid the LA rate. Staffing is a concern at present and an advert has gone out for another person to join the team. BE meets fortnightly with the PiPs manager to discuss any issues.

Be had discussed with JN the feasibility of charging a registration fee from September 2018 but it was felt this could be seen negatively by parents so not something we wished to do at the current time.

#### **9. GDPR Audit – Outcome and Progress**

RJ stated that she had completed the e-module training on GDPR and had received a certificate. RJ recommended that as many governors as possible complete the training. It was very interesting and informative.

The updated GDPR Actions/meetings since November 2017 was circulated to the Committee along with the summary of Personal Data held by the school. The LA had recently sent out a lot of information and documentation to help schools become compliant as it was all very confusing. DH is the named GDPR officer but

BE needs to be the authorizing person. Privacy notices for parents are ready to send out. DH has kept the retention documentation that says what to keep and what to shred. Questions were asked about:

- Who is monitoring
- Carrying too much data
- What happens if school not compliant by 24/25 May 2018

DH is attending a meeting held by the LA on Thursday and stated that nobody knows what to do, but the LA are sending information out to schools.

BE stated that DH is doing an amazing job with such a difficult issue.

RJ thanked DH for her input and DH left the meeting.

#### 10. **Quality of Learning/Curriculum/Standards of Teaching, Learning Outcomes**

RJ asked KM to start their presentation on Arts and Music. KM is the lead for both arts and music.

Both reports were circulated to the committee.

Art at Pear Tree:

- Across the school art is taught by class teachers in a cross-curricular way
- Children are taught to use a variety of media throughout their time at Pear Tree, including sketching, printing, painting, sculpture, mixed media and outdoor art in the environment
- Children learn about artists from different countries, cultures and periods of history
- Work is evident through displays, sketch books and learning journals where the process and the final finished piece of work are shown
- This year art also formed part of STEAM week - This gave all children the opportunity to contribute to a whole school project which has consequently been displayed in the school hall. This has really developed enhanced the profile of art in school and something I hope they can be excited about contributing to every year. Mr Boulton, Head of Art from Brine Leas led a session on Steam Punk Art for Year 6. Mrs Smith, a children's illustrator came to work with a small group of children on watercolour illustrations. These experiences enriched the week, bringing an artistic element to it.
- In addition we have had successful staff training on class display, where we developed the key principles of display in Pear Tree. Staff were also given support and ideas on how to design a display to make it appealing to children and develop a sense of pride in their work
- A new whole school activity has been planned for September 2018 to include every child in a display for the entrance hall that will be inclusive and inspirational as we launch our new Curriculum Pledge.

- Further training opportunities are planned for 2018-19. These are to include how to create a whole unit plan based on an artist or text and how to develop sketching and drawing skills by using a variety of warm-up activities at the beginning of the lesson
- In line with our new Curriculum Pledge teachers will be advised how and when to organise a trip to an art gallery and how to incorporate a visiting artist into their class work

#### Music at Pear Tree:

- We have had an exciting music filled year involving all children and all staff in a wide range of musical activities with Mrs Minshull
- Music is part of every day in every class across Pear Tree
- We start the day with Shake Awake, which may include tunes from the past or singing the songs we are learning as a whole school
- Throughout the week all classes have music lessons led by their class teacher . these lessons include singing, movement and playing instruments
- We have bought into an on-line music scheme called Charanga that provides fun and lively music lessons for all. We will continue to use this next year, developing our assessment of the sessions through the use of the on-line lesson plans
- This year the Wider Opportunity Fund has been used in a slightly different way. This has allowed each child in Years 3, 4 and 5 to have a term of instrumental lessons. Year 3 have played the violin, Year 4 guitar and Year 5 brass. We are hoping that this model will allow children to experience playing a range of instruments during Key Stage 2 and ultimately lead to more children continuing to play instruments through individual or small group lessons
- Year 3 took part in Songfest at The Crewe Lyceum singing medleys of Motown song and songs from musicals
- Year 1 and Reception have also been involved in projects organised by Love Music Trust where they were taught a range of songs about Barnaby Bear
- Year 1 performed their songs at The Lyceum
- Reception Class are learning their songs this term in readiness for an in-house performance later on in the term
- During the Spring Term 25 Key Stage 2 pupils attended the MEN Arena to take part in the Young Voices concert with 8000 other children from across the North West of England.
- Choirs run weekly throughout the year in KS1 and KS2 with approximately 60 children attending at present. These will continue into 2018-19
- Recently Miss Morrell and Miss Swan have been leading a weekly whole school singing assembly. This is a lovely way to end the week together but also allows us to expand our repertoire of songs that we can sing together in whole school assemblies
- Music also played a big part in STEAM week in Spring Term. Miss Morrell worked with Helen Minshull to develop a whole school brass day,

culminating in a whole school performance at the end of the day. Warwick Music provided us with the instruments and tuition for the day

- Individual lessons through Music for Life continue to prove popular at Pear Tree. This includes an number of children accessing the Pupil Premium funding
- It is hoped that the current arrangements for Wider Opportunity lessons will result in a wider range of instruments being played. Miss Morrell is also working alongside the Wider Opportunities providers to develop a system to assess children at the end of their set of lessons
- From September 2018 staff will be shown how to keep a clearer record of music assessments and next steps as we become more familiar with the Charanga music scheme. Further training will be given to ensure all staff, including new members, feel confident to deliver Charanga lessons to their class and an audit of instruments will be taken to identify and further instruments that may be needed

Questions were asked about the whole school activity, it was to build confidence not only with pupils but staff as well.

JA asked why pupils who have private music lessons outside of school could not join in with the concerts. BE stated that they would look into the issue.

RJ thanked KM for the reports; it was very interesting and encouraging.

## 11. Policies

The Sex and Relationships Policy and Special Educational Needs & Disability Policy had been circulated with the agenda.

The Sex and Relationships Policy had been reviewed and no major changes had taken place. JH pointed out a number of minor amendments that needed to be changed before the policy can be signed.

The Special Educational Needs & Disability Policy had been reviewed by LW and track changes showed on the policy.

### **Action**

**The Teaching, Learning and Community Committee approve the policies when the amendments have been made to the Sex and Relationships Policy**

## 12. Ofsted / DfE, LA Updates

Ofsted . no update

DfE . no update

SIP update . It had been agreed at the last Strategic Development Committee to extend the contract of Craig Richardson, SIP, for another year. Next visit to the school on Tuesday 10 July 2018.

**13. Any Other Business – there was no any other business**

**14. Date and Time of the Next Meeting**

Monday 09 July 2018 at 4.30pm

Ruth Hadfield to give an update on Curriculum at the next meeting.