

PEAR TREE PRIMARY SCHOOL



**Strategic Development Committee
held on
Friday 30 June 2017 at 08.00am**

Present

David Gallagher
Boo Edleston
Zoe Buggie

Co-opted
Head Teacher
Parent Governor

In Attendance

Ruth Hadfield
Lorna Jones

Deputy Head Teacher
Minute Taker

It was agreed that DG be the Chair for this meeting

1. Apologies . Simon Holden

2. Minutes of the last meeting . Held on 12 May 2017 agreed as a true record.

3. Matters Arising

Quote for Health & Safety Package from LA had been received and the school will take the package for a period of twelve months.

4. Budget Update

The budget summary for 2017/18 had been circulated with the agenda. The budget for 2017/18 has been amended to reflect the changes with RH. There is an expected carry over of £100,000 at the end of the year. There was an overspend of £20,000 but, has now been reduced to £11,000, which considering the budget is one million pounds is very good. The budget is balanced and secure. BE expressed concern over the National Fairer Funding and the outcomes for the following year.

Best practice is to hold a month's teaching salary costs in reserve as the minimum carry forward but this may not be possible. Concerns expressed over the following by BE:

- MAT
- Pips
- Ofsted report stated that Pear Tree School was good but BE wants to aspire to get to outstanding in three years time

Maintenance of the school requires attention, the bid to replace windows and doors was not successful, and it is very expensive to replace all the windows and doors. The outside painting of the school has been split into two parts, the front part of the school to be painted this year and the back painted next year.

BE informed the committee that the school has new IT providers. Brine Leas High school have submitted a bid and been given a contract for twelve months with fortnightly support. The school is moving away from Apple machines due to the cost both in terms of maintenance and replacement.

Internal Control Monitoring Report . circulated to the committee with the agenda. The report covers the period from 01 September 2016 to 31 December 2016. The committee approved the report.

The next Internal Control Monitoring report will be sent to the committee when it is received. The visit took place on 07 June 2017 and covers the period from 01 January to 31 March 2017.

5. Pupil Premium – report on progress

Currently 18 Pupils receive Pupil Premium or Pupil Premium + funding, 70% are on track in terms of progress. None of the children starting in Reception in September 2017 have Pupil Premium or Pupil Premium + as yet. There was an in depth challenge and discussion from governors regarding the effectiveness of the spend

Free School Meals forms will be given out to current Year 2 pupils next week in readiness for September. Currently all Key Stage 1 pupils receive free school meals and parents may be eligible for free school meals.

6. Safeguarding - no update

7. SSDP – report on progress and review

The draft SDP plan based on the Ofsted Report was tabled and given out at the Full Governing Board Meeting. Governors are asked to send any comments or amendments to BE.

BE informed the committee that there would be a visioning meeting with staff next week.

A letter to parents had gone out informing parents on staffing for the next academic year.

8. School Incidents/Reports

Accident report for both pupils and staff – there have been no RIDDOR accident reports this term.

Bullying Report . no incidents reported.

Racism Incidents . no incidents reported.

9. Any Other Business

Pips . Pear Tree Schools before and after school club have appointed a manager and deputy manager. Interviews for Play Worker to take place next week. 25 parents have signed up to the club to date.

Red Wellies are running a holiday club at Pear Tree School this summer using the hall and playground. Red Wellies have agreed to share the profits with the school. Young Voices are also using the school during part of the summer holidays.

Concern was expressed that Health & Safety policies were in place for clubs using the school during the holidays. The policies are in place.

10. Date and Time of Next meeting

Friday 13 October 2017 at 08.00am

Dates for the rest of the Academic Year

Friday's at 08.00am

01 December 2017

19 January 2018

16 March 2018

11 May 2018

29 June 2018