



**Teaching Learning and Community Committee
held on
Monday 08 May 2017 at 4.30pm**

Present

Rosemary Jones	Chair	Vice Chair of Governors
Boo Edleston		Head Teacher
Julie Angus		Co-opted Governor
Lesley Wrenshall		Staff Governor
Jo Hillman		Parent Governor
Lorna Jones		Minute Taker

In Attendance: Chris Skyes for Item 7.

RJ welcomed everyone to the meeting.

1. Apologies . None

2. Minutes of the last meeting held on 27 March 2017 . Agreed as a true record with an amendment to Agenda Item 8 . Action should read 'To provide a section on the next Maths, Reading, Writing, Spelling, Punctuation and Grammar reports that excludes the SEN pupilsq

3. Matters Arising

- Item 4 Safeguarding - SEN report on agenda
- Laptops . may not be able to buy more laptops this financial year.
- The school was not successful with the CIF bid.
- In December 2016 the LA sent an e-mail to all primary asking if they would consider an extension from one class to one and a half class. BE e-mail back to see yes, but had not heard anymore. On Friday 12 May 2017 a meeting has been arranged with the LA, heads of local primary schools and Governors to discuss places in schools and possible extension. RJ will attend the meeting on 12 May 2017 to represent the Full Governing Board.

4. Safeguarding

The Safeguarding Committee has not met since September 2016 and RJ suggested that a date be set for a meeting this term. Monday 03 July 2017 at 3.30pm was agreed. BE informed the committee that staff has completed CEOP training. On 19 June 2017 the Safeguarding audit update report will be ready.

RJ stated she comes into school to check that the central register is in order. BE stated that she checked the register at Easter and it was up to date. RJ intends to check that the Central Register is up to date.

5. Special Needs Report

The Special Needs and Pupil Premium Report was circulated to the committee. JA talked through the report with the following points raised:

- Met to discuss the progress and attainment of the children on the SEN register and the children in receipt of pupil premium and pupil premium plus monies.
- Checked the provision maps to look at the range of needs and the support that was being

given

- Taken a tour of the school to see the classrooms and discussed how these were adapted and the strategies being used to address individual difficulties
- I was impressed by the steps taken to make the school inclusive to these children and to assist them with their learning
- I was impressed by the every child a reader and lego club strategies and look forwards to seeing the benefits at the next meeting.
- The pupil premium money has been used to assist with several initiatives, there was training for staff, as well as a breakfast club
- The pupil premium is used to assist in the payment of trips and music tuition as well as some after school provision and some in depth therapy for some children.
- The data presented showed that the children on both registers were not at the same levels as the average levels of the class
- I will arrange a meeting before the end of the school year to look at the attainment and progress and discuss interventions for next year

SATs Folder

BE showed the committee the evidence file that is put together for SATs. It contains the following information:

- Administration guidelines
- Who has additional time

BE stated that the papers are locked away before and after the test. The completed papers are sealed in bags and signed and locked away to await pick up. The LA has been given a timetable in case Inspectors want to visit the school during the four days of tests. The pupils are given time checks every twenty minutes and most tests last for an hour. Yr 6 have been walked and talked through what to expect. They have done practice papers under test conditions.

Year 2 start their phonics test in a couple of weeks.

6. Pupil Premium Report - no update

7. Quality of Learning/Curriculum/Standards of Teaching/learning Outcomes

RJ welcomed Chris Sykes to the meeting.

Chris Sykes, lead teacher for Science, did a presentation on the portfolio for the Primary Science Quality Mark (PSQM) which was submitted last year. The school achieved the silver mark. There were three different sections and evidence had to be given for each group.

Section A . Subject Management .

- evidence of experiments
- Science Principles
- Science Ambassador

Section B . CPD around school .

- Magic Moments
- Practical Work
- Quality resources
- Free apps

Section C . Learning

- Engagement

- 3D body parts
- Survival skills

Next steps for science

- Big Question . develop staff confidence to use these as a way to develop questioning
- Science Principles . INSET needed
- Science Ambassadors . this needs bringing back as part of 2017/18 SDP
- Presentation in class
- Filming experiments

Questions asked from the committee

Q. How many science ambassadors are they?

A. Two in every class, one boy and one girl

Q. Are you able to use the labs in a secondary school?

A. Yes, it is linked into Yr 6 transition and the school lend equipment

Q. Do the school go on any science trips?

A. Perhaps next year. One trip would be to Wrexham, they have a science (Techniquest) centre

RJ thanked CS for his presentation.

8. Ofsted / DfE / LA Updates

Ofsted . continue as normal. We are awaiting an inspection. It was stated that some schools have not had an Ofsted inspection since converting to an Academy.

DfE . all advice and communication on hold due to purdah.

LA Updates . A meeting is taking place on Friday 12 May 2017 with the LA, Headteachers and Governors to discuss the expansion of class size from one to one and a half in schools.

9. Any Other Business

- RJ informed the committee that she would be attending the NEP Steering Group meeting on 24 May 2017 and will report back to Governors
- Ofsted Audit of the school's website . JH had produced a check sheet of what is required by law to be on the website, this was circulated to the committee and JH talked through the audit. JH circulated her observations about current content and observations about missing content. Overall the school's website is in good order. RJ thanked JH for doing the audit.
- KS stated that she may not be able to attend the next meeting. RJ wished KS all the best on the forthcoming birth.

10. Date and Time of Next Meeting

Monday 10 July 2017 at 4.30pm

Suggested dates for the next academic year were circulated and agreed.

Monday's at 4.30pm

02 October 2017, 27 November 2017, 29 January 2018, 26 March 2018,

07 May 2018, 09 July 2018