

PEAR TREE PRIMARY SCHOOL

**Strategic Development Committee
held on
Friday 14 October 2016 at 08.00am**



Present

Simon Holden
Zoe Buggie
Boo Edleston
David Gallagher
Lorna Jones
Ruth Hadfield

Chair
Parent Governor
Head Teacher
Co-opted Governor
Minute Taker
Deputy Headteacher

SH welcomed BE to her first meeting of the Strategic Development Committee.

1. Apologies – none

2. Minutes of the last meeting – Held on 13 May 2016 agreed as a true record.

3. Matters Arising

Holiday Dates – these had been circulated to the committee

4. Budget Update

BE circulated the budget update. Income was more than budgeted for and expenditure was less than budgeted for. There is an expected carry forward based on this report of £58,000. Hacker Young, Accountants, are in school next week to finalise the end of year accounts. The budget for 16/17 is difficult; an analysis is needed to see where savings are made.

Following the resignation of MS, a Governor, from this committee, was needed for the Finance Review post. ZB volunteered to act as Finance Governor until other Governors are appointed. BE asked if the committee would approve her approaching Afford Bond Accountants to see if any members of their staff would be interested in becoming a Governor of Pear Tree School. There are currently two Governor vacancies.

BE asked the committee to approve the following expenditure:-

- Education Library Service
- 2 additional TA salaries

Action

- **The committee approved the extra expenditure as above**
- **ZB to undertake the role of Finance Governor until further notice**
- **SH thanked MS for her hard work and dedication**

Pupil Premium – report on progress

BE informed the committee that there is less funding this year and the funding was spent where needed. There is a report on the website.

5. Safeguarding

The Safeguarding Policy is being reviewed due to changes in legislation.

7. SSDP Review and Update

BE asked if the SSDP could be deferred until next week's training session with staff and Governors.

8. Policies for Approval

Two policies had been sent to committee members prior to the meeting as they needed to be reviewed due to changes in legislation. The Teacher Appraisal Policy has to go out for consultation with staff prior to the start of the Performance Management review cycle. BE stated that this policy mirrors the LA policy.

Action

Pay Policy and Teacher Appraisal Policy approved by the committee

9. School Incidents/Reports

Accident report for both pupils and staff – there have been no RIDDOR accident reports this term. There were two PRIME incidents, one involving a child injured in the park after school, the parent brought the child into school.

Bullying Report – One KiVa case ongoing, dealing with in a supportive way. CS and TD are leading on KiVa.

Racism Incidents – no incidents reported. The previous incident has calmed down.

10. Any Other Business

- The meeting dates for the academic year had been circulated with the agenda

Action

The committee agreed the dates for the Strategic Development Committee for the next academic year

- LJ informed the committee that membership of the sub committees needed to be reviewed in light of resignation of some Governors.

Action

LJ to circulate the list of sub committees to the Full Governing Body for the next meeting

6. Date and Time of Next meeting

Friday 02 December 2016 at 08.00am

Dates for the rest of the Academic Year

Friday 20 January 2017 at 08.00am

Friday 17 March 2017 at 08.00am

Friday 12 May 2017 at 08.00am
Friday 30 June 2017 at 08.00am